

Pennock City Council Meeting  
Tuesday, October 6, 2020

Pennock City Council held their regular monthly meeting on Tuesday, October 6, 2020 at 7:00 p.m. at the Pennock Community Center. The following members were present Council members Jeff Arends, Bruce Bastin, Laurie Maresch and virtual Mayor Kevin Crowley. Also present was Donovan Peters, Robyn Hoerr with Minnesota Rural Water Association, Shelly Huettl and virtual Jane Youngkrantz with SWCD.

Mayor Crowley called the meeting to order at 7:00 p.m.

Motion by Council member Arends to accept the Agenda as presented; Council member Bastin seconds the motion. Roll call vote was taken. All in favor. The motion passed.

Motion by Council member Arends to approve the Consent Agenda which consisted of the September 1, 2020 Council minutes, September 25, 2020 Special meeting minutes and to pay all the October bills; Council member Bastin seconds the motion. Roll call vote was taken. All in favor. The motion passed.

Deputy Levi Brown was not present for the sheriff's report but did provide the report to Clerk Johnson. For the month of September there were 52.25 hours.

*Shelly Huettl* – Shelly presented that her and her husband are interested in purchasing Lots # 12, # 13 and # 14 of Block # 2 in the Dirk's Fourth Addition for \$5000.00 per lot. Clerk Johnson will contact Building/Zoning Inspector Jacobson having him contact Paul Huettl for more information on the building plans. Motion by Council member Maresch to accept the offer from Paul and Shelly Huettl selling the three lots for \$5000.00 per lot subject to Building/Zoning Inspectors approval. Council member Arends seconds the motion. Roll call vote was taken. All in favor. The motion passed.

*Robin Hoehr with MN Rural Water* – Robin gave an update on the Wellhead Protection Plan. Robin mentioned that Clerk Johnson and herself have been working on the plan and the estimated completion date is March 2021.

## **CITIZENS FORUM**

There was nothing.

## **OLD BUSINESS**

*Dirk's Fourth Addition Lots* – Mayor Crowley mentioned that Matt Haats has expressed an interest in purchasing Lots # 3 and # 4 of Block # 1, with paying \$100.00 down on each lot and paying the remaining in a year. Motion by Council member Bastin to accept his offer of \$5000.00 per lot with paying \$100.00 per lot this year and paying the remaining for each lot next year unless he puts a house on the lot prior to October 15, 2021; Council member Maresch seconds the motion. Roll call vote was taken. All in favor. Motion passed.

*Boulevard Trees* – Clerk Johnson passed on the information that Council member Bastin had researched and received from Stacy’s Nursery. Mayor Crowley mentioned that he had spoken with John Johnson from Litchfield but he has not received any prices yet. Motion by Council member Arends to go with purchasing 5 trees from whomever has the better deal and then Mayor Crowley, Maintenance employee Peters and Clerk Johnson will find a location for them; Council member Maresch seconds the motion. Roll call vote was taken. All in favor. The motion passed.

*CARES Act Dollars* – Clerk Johnson gave an update as to where the City is at on the expenses.

## **NEW BUSINESS**

*Street Sweeping* – Motion by Council member Maresch to have street sweeping done this fall; Council member Arends seconds the motion. Roll call vote was taken. All in favor. The motion passed.

*Certified Unpaid Utilities* – Motion by Council member Bastin to certify unpaid utility bills that are more than 90 days past due to property taxes; Council member Arends seconds the motion. Roll call vote was taken. All in favor. The motion passed.

*Grace Period on Utility Bills* – Clerk Johnson mentioned that a resident brought up about there being a 5-day grace period. Motion by Council member Bastin that there is not a grace period. The due date is the 20<sup>th</sup> and if not paid by the 20<sup>th</sup> a late fee will be added; Council member Maresch seconds the motion. Roll call vote was taken. All in favor. The motion passed.

*Lock Box at the Community Center* - It was mentioned about putting a lock box and changing all the locks at the Community Center. If anyone needs to use or wants to rent the Community Center they are to contact Clerk Johnson and she will give you a code to be able to get into the lock box for the key and when leaving you are to return the key to the lock box. Motion by Council member Arends to move forward with it; Council member Bastin seconds the motion. Roll call vote was taken. All in favor. The motion passed.

*Resolution Accepting Election Funds* – Motion by Council member Arends made a motion to accept the funds; Council member Maresch seconds the motion. Roll call vote was taken. All in favor. The motion passed.

## **OTHER BUSINESS AND ANNOUNCEMENTS**

Due to elections on Tuesday, November 3, 2020 the next Council meeting will be held on Thursday, November 12, 2020 at 7:00 p.m.

Being no further business Council member Maresch made a motion to adjourn the meeting, Council member Laughlin seconds the motion. Roll call vote was taken. All in favor. The motion passed. Meeting was adjourned at 8:40 p.m.

Official minutes will be approved at the Thursday, November 12, 2020 Council meeting.

Dawn Johnson  
Administrator/Clerk-Treasurer