

Pennock City Council Meeting
Monday, July 9, 2018

Pennock City Council held their regular meeting on Monday, July 9, 2018 at 7:00 p.m. at the Pennock Community Center. The following members were present Mayor Kevin Crowley, Council members Bruce Bastin, Dave Miller and Mackenzie Laughlin. Absent was Jeff Arends. Also present were Donovan Peters, residents Leonard and Karen Anderson, Dan and Eileen Nelson, Chris Woltjer, Stacy Evans and Martina Perez, Connie Schmoll and Thor Figenskau with Kandiyohi County & City of Willmar EDC and David Eurele with Westberg Eischens, PLLP.

Mayor Crowley called the meeting to order at 7:00 p.m.

Motion by Council member Bastin to accept the Agenda as presented; Council member Laughlin seconds the motion.

Motion by Council member Miller to approve the June 5th Council minutes; Council member Laughlin seconds the motion. The motion passed.

The bills were presented. Motion by Council member Bastin to pay all the bills; Council member Miller seconds the motion. The motion passed.

Deputy Jared Lange was not present for the sheriff's report but did provide the report to Clerk Johnson. For the month of June there were 43 hours.

Connie Schmoll and summer intern Thor Figenskau with Kandiyohi County & City of Willmar EDC (Economic Development Commission) gave an update as to what they have been working on.

CITIZENS FORUM

Resident Ms. Evans and Mr. Woltjer – Are wanting to put up a detached garage 30' x 32' with wainscot steel siding walls. Council member Miller made a motion to approve the permit; Council member Laughlin seconds the motion. The motion passed.

Resident Ms. Perez – had a complaint in regard to a ticket she received for her vehicle being towed because of a neighbor calling the sheriff's office.

OLD BUSINESS

233 3rd Street NW property – Mayor Crowley mentioned that the property cannot be transferred over to the City until the unpaid property taxes have been paid. There are also special assessments against the property. The City has two options, the first being the City pays the assessments and the city would get refunded at a later and the second being to authorize for the County to remove the assessments. Council member Bastin made a motion for a resolution from the City to authorize Kandiyohi County to remove the

special assessments for unpaid utilities, mowing and demo of the house off the taxes; Council member Laughlin seconds the motion. Roll call vote was taken with Council member Laughlin, Miller and Bastin in favor and Mayor in favor. The motion passed. Mayor Crowley also mentioned that the City was going to open bids at this meeting. Being the City was unable to advertise the property because it was not transferred to the City there were no bids opened and will not be opened until the City is able to advertise the property.

Brush site – There was discussion that there are several non-city residents dumping at the brush site. It was decided to put up gates and if someone has brush to dump they will have to contact the City Office for a key.

Playground Equipment at the Community Center – Mayor Crowley mentioned that it was approximately 25' in length and cost of \$4060.00. Motion by Council member Bastin to increase the City contribution amount to \$2000.00; Council member Miller seconds the motion. The motion passed.

NEW BUSINESS

Tree trimming and removal of trees – Clerk Johnson received an estimate from Hurley's Tree Service of \$2000.00 to trim and remove 10 – 12 trees at the Community Center, \$750.00 to remove the tree along the property line at the Community Center and \$250.00 to remove the black ash tree at the picnic shelter in the park along Atlantic Avenue and there is a cotton tree on the southeast side of town that an estimate was not received but should also be removed. Motion by Council member Laughlin to take care of the trees; Council member Bastin seconds the motion. The motion passed.

Public sidewalks along Atlantic Avenue – It was mentioned that the public sidewalks along Atlantic Avenue on occasion have items on the sidewalk making it difficult for residents out walking to be able to walk on the sidewalk. Clerk Johnson will send letters to please keep sidewalks clear.

No parking signs along one side of 3rd Street SE – There was discussion as to possibly putting no parking signs along one side of 3rd Street SE due to the volume of vehicles that park on the street. There were no decisions made. It was tabled and will be monitored.

Janitor wages – Motion by Council member Miller to increase to \$40.00 per cleaning; Council member Bastin seconds the motion. The motion passed.

David Euerle with Westberg Eischens, PLLP presented the 2017 Audit Report. He mentioned that in the General Fund the revenues have exceeded expenditures. The General Fund had an increase in revenue. The Water Fund has generated operating income. The Sewer Fund is operating at a loss due to depreciation. Total cash balance across all funds has decreased \$20,000.00.

Charter Cable Franchise Agreement – A public hearing will be held at the Tuesday, August 7, 2018 Council meeting for any questions.

OTHER BUSINESS AND ANNOUNCEMENTS

It was mentioned that Primary Elections is Tuesday, August 14, 2018 at the Pennock Community Center from 7:00 a.m. – 8:00 p.m. The General Elections is Tuesday, November 7, 2018 from 7:00 a.m. – 8:00 p.m. along with Pennock City Council offices of Mayor (2 year term), Council members (two positions, 4 year terms each) and Council member (one position, 2 year term). Affidavits of candidacy is July 31st through August 14th at the City Office. Filing fee for candidacy is \$2.00.

Council member Bastin mentioned that he would like to send out letters to contractors about decreasing the price for lots in Dirk's Fourth Addition.

Being no further business Council member Miller made a motion to adjourn the meeting; Council member Bastin seconds the motion. The motion passed. Meeting was adjourned at 8:03 p.m.

Official minutes will be approved at the Tuesday, August 7, 2018 Council meeting.

Dawn Johnson
Administrator/Clerk-Treasurer

Kevin J. Crowley, Mayor

Dawn M. Johnson, Admin/Clerk-Treas