

Pennock City Council Meeting
Wednesday, July 5, 2023

Pennock City Council held their regular monthly meeting on Wednesday, July 5, 2023 at 7:00 p.m. at the Pennock Community Center. The following members were present Mayor Kevin Crowley, Council members Jeff Arends, Bruce Bastin, Dave Miller and Karen Skaggs (arrived at 7:13 p.m.). Also present was City Maintenance Donavan Peters, Resident Jenni Thorpe, Deputy Faulkner and Jordan Smith with Westber Eischens, PPLP.

Mayor Crowley called the meeting to order at 7:00 p.m.

Motion by Council member Arends to accept the agenda as presented; Council member Miller seconds the motion. The motion passed.

Motion by Council member Bastin to approve the Consent Agenda which consisted of the June 6, 2023 Council minutes and to pay all the July bills; Council member Miller seconds the motion. The motion passed.

Sheriff's Report – Deputy Faulkner was present for the sheriff's report. For the month of June there were 41 hours.

2022 Audit Report – Jordan Smith with Westberg Eischens, PPLP presented the 2022 Audit Report. He mentioned that in the General Fund the capital outlay makes up the majority of the expenses. Good cash balance. The Water Fund no issues, sitting good. The Sewer Fund operating at a loss due to depreciation expense. Recommends increasing the rates. Overall, the city is in a good position. Council member Arends made a motion to accept the audit report as presented; Council member Bastin seconds the motion. The motion passed.

CITIZENS FORUM

Jenni Thorpe – Was present requesting to have the Spooky Dungeon again this year. Mayor Crowley said that he has no issues so plan on it.

OLD BUSINESS

Property at 409 Atlantic Avenue NE – Council member Arends mentioned that the asbestos check came back clear. Waiting for the permit from the DNR to burn.

Street Repairs and Widening – There was discussion regarding the street pavement management survey and widening of 5th Street NE. Clerk Johnson was waiting for a 2nd quote from Duinck Incorporated for widening 5th Street NE. Tabled until the August meeting.

NEW BUSINESS

Ball tournament and Campers – There was discussion about having a ball tournament on Saturday, August 5, 2023. There was discussion on where campers could park and also concerns about the use of alcohol. Motion by Council member Miller to allow the ball tournament on Saturday, August 5, 2023, with no campers, no alcohol and to sign the hold harmless agreement; Council member Arends seconds the motion. The motion passed.

Community Center Improvements – Council member Bastin suggested looking into making some improvements at the Community Center. Items like getting a new refrigerator, replacing the kitchen flooring and looking at the bricks outside.

Watermain Looping Across County Road 1 – Clerk Johnson presented a draft agreement received from Widseth Engineering to establish the best watermain routes for looping across County Road 1. Motion by Council member Skaggs for Widseth Engineering to prepare a feasible study determining suitable looping routes; Council member Bastin seconds the motion. The motion passed.

OTHER BUSINESS AND ANNOUNCEMENTS

There were concerns with the shed that has been moved in on the property at 305 Dakota Avenue NE. The Building Inspector has been contacted to come and take a look at it.

Being no further business, Council member Arends made a motion to adjourn the meeting; Council member Bastin seconds the motion. The motion passed. The meeting was adjourned at 8:08 p.m.

The official minutes will be approved at the next council meeting.

Dawn Johnson
Administrator/Clerk-Treasurer

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