

Pennock City Council Meeting
Tuesday, January 4, 2017

Pennock City Council held their regular monthly meeting on Wednesday, January 4, 2017 at 7:00 p.m. at the Pennock Community Center. The following members were present Mayor Kevin Crowley, Council members Jeff Arends, Bruce Bastin and Jerry Kolden. Absent was Dave Miller. Also present were Deputy Jared Lange, resident Mike Schackman, Jesse and Tammy Swanson and Donovan Peters.

Mayor Crowley called the meeting to order at 7:00 p.m.

Newly elected Mayor

Crowley and Council members (4 year term) Jeff Arends and Jerry Kolden were sworn into their official oath of office for the City of Pennock.

Motion by Council member Arends to approve the December 6th Budget minutes and the December 6th Council minutes, Council member Bastin seconds the motion. The motion passed.

The bills were presented. Motion by Council member Kolden to pay all the bills, Council member Bastin seconds the motion. The motion passed.

Motion by Council member Bastin to accept the agenda as presented; Council member Arends seconds the motion. The motion passed.

New City Deputy Jared Lange presented the sheriff's report. For the month of December there were 67.25 hours.

Jesse and Tammy Swanson were present in regards to a leak between the tank and the pump at the Convenience Store. They presented a contract proposal from B & H Petroleum Equipment Company for the MPCA Compliance Upgrade for piping, dispensers and containments in the amount of \$84,916. Motion by Council member Arends to sell the Convenience Store to the Swanson's for the appraisal amount \$72,000; Council member Kolden seconds the motion. The motion passed.

Resident Schackman was present asking if the city was going to plow the alleys between County Road 1 and 3rd Street NE. Maintenance employee said that he has blown the alleys. Maintenance employee also stated that there are several vehicles parked in the alleys that it makes it tough to get through with the plow.

OLD BUSINESS

There was a resolution declaring the residence at 233 3rd St NW in Pennock, MN to be hazardous and ordering the razing thereof. Motion by Council Bastin to adopt the resolution; Council member Kolden seconds the motion. Roll call vote was taken with

Council member Arends, Bastin and Kolden in favor and Mayor Crowley in favor.
Motion passed.

Mayor Crowley mentioned that Chuck Diederich has been talking to Perry Schmidt with Center Point Energy and he will be at the February Council meeting to give a summary of what the last survey results were.

Mayor Crowley mentioned that the closing of the lot sale on Horseshoe Drive with Kerry Gross was done on December 30, 2016.

There was discussion as to if the City should re-sleeve the impellers at the lift station or put on new impellers. If new impellers were to be put on it would cost an additional \$1968. It was decided to just re-sleeve the impellers this time.

NEW BUSINESS

Mayor Crowley presented the following appointments for office. Council member Arends made a motion to accept the following appointments; Council member Bastin seconds the motion. The motion passed.

City Attorney – Jay Liedman
Mayor – Kevin Crowley
Deputy Mayor – Dave Miller
Signers on Checks – Kevin Crowley or Dave Miller and Dawn Johnson
City Administrator/Clerk-Treasurer – Dawn Johnson
Deputy Clerk – Tiffanie Krieger
Fire Board – Kevin Crowley and Bruce Bastin
Civil Defense – Mike Schackman
Grader/Snowplow/Mowing – Donovan Peters
Water and Sewer System – Donovan Peters
Wastewater Consultant – Woody Nelson
Water Consultant – Lyle Stai
Community Center – Jeff Arends and Bruce Bastin
Official Newspaper – Kerkhoven Banner
Building Inspector/Zoning Administrator – Mike Jacobson
Official Depository – Heritage Bank noting that Mayor Crowley holds an officer position with Heritage Bank along with being the Mayor for the City of Pennock
Personnel Director – Dave Miller and Bruce Bastin

West side of town – Council member Bruce Bastin
East side of town – Council member Dave Miller
South side of town – Council member Jeff Arends
Parks – Council member Jerry Kolden

Residents are encouraged to contact these representatives with problems and concerns.

Animal Control Officer Contract was reviewed, it was said that Mr. Hamstad was not interested in renewing his contract unless the salary would be increased. It was decided to not to renew the contract for 2017.

The Employees and Elected Officials Out-of State Travel Policy were reviewed. Even though the city does not travel outside the State of Minnesota as per Minn. Stat. §471.661, requires the City to have a policy in place. Council member Kolden made a motion to approve the Policy; Council member Bastin seconds the motion. The motion passed.

Council member Kolden made a motion to approve the Credit Card Policy for the City; Council member Bastin seconds the motion. The motion passed.

Council member Bastin made a motion to renew the 2017 membership for MN Rural Water Association along with equipment fund contribution; Council member Kolden seconds the motion. The motion passed.

Council member Kolden made a motion to continue paying Maintenance employee Peters and Clerk Johnson an hour per day on weekends and holidays for reading the meters; Council member Arends seconds the motion. The motion passed.

Council member Bastin made a motion to give Clerk Johnson permission to pay bills monthly that are not received prior to Council meetings to avoid late charges, Council member Arends seconds the motion. The motion passed.

Council member Kolden made a motion to accept the collateral pledge from Heritage Bank NA for excess deposits from Federal Home Bank and Champaign County Illinois Community Unit also to accept the safekeeping of the original pledge certificate at U.S. Bank Money Center; Council member Bastin seconds the motion. The motion passed.

Council member Bastin made a motion to accept the renewal of the League of Minnesota Cities Insurance Trust (LMCIT) Group Self-Insured Workers' Compensation Plan; Council member Kolden seconds the motion. The motion passed.

Motion by Council member Arends to reject the West Central Utility Coordinating Committee 2017 Associate Membership Contribution; Council member Bastin seconds the motion. The motion passed.

Council member Kolden made a motion to adopt the Fee Schedule for 2017; Council member Arends seconds the motion. Roll Call vote was taken with Council member Arends, Bastin and Kolden in favor and Mayor Crowley in favor. The motion passed.

It was mentioned that the 2017 Local Board of Appeal and Equalization will be held on Tuesday, April 4, 2017 from 7:00 p.m. – 7:30 p.m. at the Pennock Community Center.

The April 4th Council meeting will be at 7:30 p.m. following the Board of Appeal & Equalization, the July Council meeting will be changed to Wednesday, July 5th.

Being no further business Council member Arends made a motion to adjourn the meeting; Council member Kolden seconds the motion. The motion passed. Meeting was adjourned at 8:05 p.m.

Official minutes will be approved at the Tuesday, February 7, 2017 Council meeting.

Dawn Johnson
Administrator/Clerk-Treasurer