

Pennock City Council Meeting
Tuesday, January 2, 2018

Pennock City Council held their regular monthly meeting on Tuesday, January 2, 2018 at 7:00 p.m. at the Pennock Community Center. The following members were present Mayor Kevin Crowley, Council members Jeff Arends, Bruce Bastin and Mackenzie Laughlin (arrived at 7:15 p.m.). Absent was Dave Miller. Also present were Deputy Jared Lange, Donovan Peters and resident Mike Schackman.

Mayor Crowley called the meeting to order at 7:00 p.m.

Motion by Council member Arends to approve the December 5th Budget minutes and the December 5th Council minutes, Council member Bastin seconds the motion. The motion passed.

The bills were presented. Motion by Council member Arends to pay all the bills, Council member Bastin seconds the motion. The motion passed.

Motion by Council member Bastin to accept the agenda as presented; Council member Arends seconds the motion. The motion passed.

Deputy Jared Lange presented the sheriff's report. For the month of December there were 75 ½ hours.

CITIZENS FORUM

Resident Mike Schackman:

- Mentioned about replacing street signs due to not being able to read several of them. Tabled until the February meeting.

OLD BUSINESS

None

NEW BUSINESS

Mayor Crowley presented the following appointments for office. Council member Arends made a motion to accept the following appointments; Council member Bastin seconds the motion. The motion passed.

City Attorney – Jay Liedman
Mayor – Kevin Crowley
Deputy Mayor – Bruce Bastin

Signers on Checks – Kevin Crowley or Bruce Bastin and Dawn Johnson
City Administrator/Clerk-Treasurer – Dawn Johnson
Deputy Clerk – Tiffanie Krieger
Fire Board – Kevin Crowley and Bruce Bastin
Civil Defense – Mike Schackman
Grader/Snowplow/Mowing – Donovan Peters
Water and Sewer System – Donovan Peters
Wastewater Consultant – Woody Nelson
Water Consultant – Lyle Stai
Community Center – Jeff Arends and Mackenzie Laughlin
Official Newspaper – Kerkhoven Banner
Building Inspector/Zoning Administrator – Mike Jacobson
Official Depository – Heritage Bank noting that Mayor Crowley holds an officer position with Heritage Bank along with being the Mayor for the City of Pennock
Personnel Director – Dave Miller and Bruce Bastin

West side of town – Council member Bruce Bastin
East side of town – Council member Mackenzie Laughlin
South side of town – Council member Jeff Arends
Parks – Council member Dave Miller

Residents are encouraged to contact these representatives with problems and concerns.

The Employees and Elected Officials Out-of State Travel Policy were reviewed. Even though the city does not travel outside the State of Minnesota as per Minn. Stat. §471.661, requires the City to have a policy in place. Council member Arends made a motion to approve the Policy; Council member Bastin seconds the motion. The motion passed.

Council member Arends made a motion to approve the Credit Card Policy for the City; Council member Bastin seconds the motion. The motion passed.

Council member Arends made a motion to renew the 2018 membership for MN Rural Water Association along with equipment fund contribution; Council member Bastin seconds the motion. The motion passed.

Council member Arends made a motion to continue paying Maintenance employee Peters and Clerk Johnson an hour per day on weekends and holidays for reading the meters; Council member Bastin seconds the motion. The motion passed.

Council member Arends made a motion to give Clerk Johnson permission to pay bills monthly that are not received prior to Council meetings to avoid late charges; Council member Bastin seconds the motion. The motion passed.

Council member Arends made a motion to accept the collateral pledge from Heritage Bank NA for excess deposits from Federal Home Bank and Champaign County Illinois Community Unit also to accept the safekeeping of the original pledge certificate at U.S. Bank Money Center; Council member Bastin seconds the motion. The motion passed.

Council member Arends made a motion to accept the Fee Schedule for 2018; Council member Bastin seconds the motion. The motion passed.

There was discussion on adding stop signs at some intersections. Council members are to observe the different intersections and it will be re-evaluated at the April Council meeting.

Brush site dumping was discussed. Council member Arends made a motion to have Clerk Johnson send letters to Arctander, Dovre, Mamre and St. John's Townships, St. John's lake residents and Commercial tree trimmers stating that the brush site is for City of Pennock residents only; Council member Laughlin seconds the motion. The motion passed.

OTHER BUSINESS AND ANNOUNCEMENTS

It was mentioned that the Fire Board Meeting is on Saturday, January 20, 2018 at 9:00 a.m. at the Pennock Fire Hall.

Being no further business Council member Bastin made a motion to adjourn the meeting; Council member Laughlin seconds the motion. The motion passed. Meeting was adjourned at 8:00 p.m.

Official minutes will be approved at the Wednesday, February 7, 2018 Council meeting.

Dawn Johnson
Administrator/Clerk-Treasurer