

Pennock City Council Meeting
Tuesday, December 5, 2023

Pennock City Council held their regular monthly meeting on Tuesday, December 5, 2023 at 7:00 p.m. at the Pennock Community Center. The following members were present Mayor Kevin Crowley, Council members Jeff Arends, Bruce Bastin and Karen Skaggs. Absent was Council member Dave Miller. Also, present was Justin Paffrath, maintenance employee Donovan Peters, resident Kerry Gross, and Deputy James Faulkner.

Mayor Crowley called the meeting to order at 7:00 p.m.

Motion by Council member Arends to accept the agenda as presented; Council member Bastin seconds the motion. The motion passed.

Motion by Council member Bastin to approve the Consent Agenda which consisted of the November 8, 2023 Council minutes and to pay all the December claims; Council member Arends seconds the motion. The motion passed.

OPEN REPORTS OR DISCUSSION

Sheriff's Report - Deputy Faulkner was present for the sheriff's report. For the month of November there were 64 hours.

Justin Paffrath – Was present with some ideas that he has for the lot at 409 Atlantic Avenue NE, the gravel lot south of Atlantic Avenue NW and the Dirk's Fourth Addition lots.

CITIZENS FORUM

There was nothing.

OLD BUSINESS

Lot at 409 Atlantic Avenue NE – It was mentioned that the lot has been cleaned up and looks good. There are no plans at the present time as to what the city is going to do with the lot.

NEW BUSINESS

Joe and Kelsey Leenstra with Joe's Auto Repair LLC – Requested that one of their water/sewer bills be eliminated. They have disconnected the water/sewer connection underground for the building to the north so now it is just a storage building. Motion by Council member Arends to eliminate that bill; Council member Bastin seconds the motion. The motion passed.

Employee Wages – It was mentioned that both Clerk Johnson and Maintenance Employee Peters have both their water and sewer licenses which is a benefit for the city. Motion by Council member Bastin to approve City Maintenance and City Clerk wage increase of \$3.00 per hour effective January 1, 2024; Council member Arends seconds the motion. The motion passed.

Resolution Designating Polling Place – Mayor Crowley presented a Resolution Designating the Polling Place for the City of Pennock. Motion by Council member Bastin to designate the Pennock Community Center as the polling place for the elections; Council member Arends seconds the motion. Roll call vote was taken with Council member Arends, Bastin and Skaggs in favor and Mayor Crowley in favor. The motion passed.

Streetlight across from the Church – It was requested if there could be an additional streetlight put by the west parking lot of the Mamrelund Church. Motion by Council member Skaggs to have a light added on the southside of Dakota Avenue NE across from the church; Council member Bastin seconds the motion. The motion passed.

City of Pennock taking care of St. John's Township Elections – Motion by Council member Bastin to have the city take care of St. John's Township Primary and General elections and split the cost; Council member Arends seconds the motion. The motion passed.

Audit Engagement Letter – Motion by Council member Bastin to approve Westberg Eischens, PLLP to do the City of Pennock audit for the year ended December 31, 2023; Council member Arends seconds the motion. The motion passed.

OTHER BUSINESS AND ANNOUNCEMENTS

Being no further business Council member Arends made a motion to adjourn the meeting; Council member Skaggs seconds the motion. The motion passed. The meeting was adjourned at 7:55 p.m.

Official minutes will be approved at the next council meeting.

Dawn Johnson
Administrator/Clerk-Treasurer